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Committee on Beneficiary Advocacy and Empowerment

Trustee John D. Waihe'e, IV, *Chair*

Trustee Rowena Akana, *Vice-Chair*

Members

Trustee Peter Apo, O'ahu

Trustee S. Haunani Apoliona, At-Large

Trustee Donald B. Cataluna, Kaua'i / Ni'ihau

Trustee Carmen Hulu Lindsey, Maui

Trustee Robert K. Lindsey, Jr., Hawai'i

Trustee Colette Y. Machado, Moloka'i / Lāna'i

Trustee Oswald K. Stender, At-Large

Committee on Asset and Resource Management

Trustee Oswald K. Stender, *Chair*

Trustee Robert K. Lindsey, Jr., *Vice-Chair*

Members

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Trustee Peter Apo, O'ahu

Trustee S. Haunani Apoliona, At-Large

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Trustee John D. Waihe'e, IV, At-Large

STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
711 KAPI'OLANI BOULEVARD, SUITE 500
HONOLULU, HAWAII 96813

Office of Hawaiian Affairs
**JOINT MEETING OF THE COMMITTEES ON
ASSET AND RESOURCE MANAGEMENT (ARM) &
BENEFICIARY ADVOCACY AND EMPOWERMENT (BAE)**

DATE: Wednesday, May 2, 2012

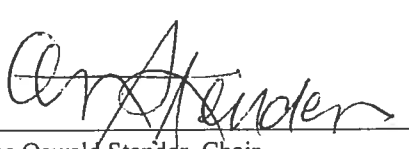
TIME: 1:00 p.m.

PLACE: OHA Board Room, 5th Floor at above address

AGENDA

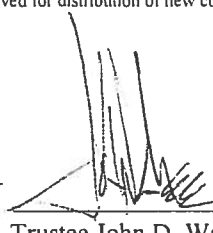
- I. Call to Order
- II. Approval of Minutes
 - A. April 4, 2012
- III. Community Concerns/ Beneficiary Concerns
- IV. New Business*
 - A. ARM/BAE 12-02: FY 2012 Housing Community Partners Program Grant Recommendations
- V. Announcements
- VI. Adjournment

*The 72 hour rule pursuant to OHA Operations Guide, may be waived for distribution of new committee materials


Trustee Oswald Stender, Chair
Committee on Asset and Resource Management

Date

4/2/12


Trustee John D. Waihe'e, IV, Chair
Committee on Beneficiary Advocacy and Empowerment

Date

4/3/12

12 APR 25 P2:16

DEPUTY GOVERNOR'S
OFFICE

**STATE OF HAWAII
OFFICE OF HAWAIIAN AFFAIRS
711 KAPI'OLANI BOULEVARD, SUITE 500**

**JOINT MEETING of the
COMMITTEE ON ASSET AND RESOURCE MANAGEMENT and the
COMMITTEE ON BENEFICIARY ADVOCACY AND EMPOWERMENT**

**MINUTES
May 2, 2012 1:00 p.m.**

ATTENDANCE:

Chairperson John Waihe'e, IV
Trustee Haunani Apoliona
Trustee Carmen Hulu Lindsey
Trustee Robert Lindsey
Trustee Colette Machado

EXCUSED:

Vice-Chairperson Rowena Akana
Trustee Peter Apo
Trustee Donald Cataluna
Trustee Oswald Stender

BOT STAFF:

Crayn Akina
Lehua Itokazu
Lei Ann Durant
Liana Pang
Makana Chai
Melissa Wennihan
Nathan Takeuchi
Reynold Freitas
Shelsea Apana

ADMINISTRATION STAFF:

Aedward Los Banos, COO
Alice Silbanuz, MRM
Edwina Minglana, TAP
Ernest Kimoto, CC
Hawley Alamodin, CFO
Jeffrey Kent, PUBL
Jerry Norris, COMP
Jim Patterson, PROG
Kamana'opono Crabbe, Ph.D., Ka Pouhana / CEO
Keala Fukuda, RES
Keith Yabusaki, Ph.D., TAP
Lisa Watkins-Victorino, Ph.D., RES

GUESTS:

Kinohi Gomes
Marlene Among
Mary Shimizu
Michael Lee
Paige Barber
Scott Morishige

I. CALL TO ORDER

Chair Waihe'e calls the Joint meeting of the Committee on Asset and Resource Management and the Committee on Beneficiary Advocacy and Empowerment for Wednesday, May 2, 2012 to order at **1:04 p.m.**

Chair Waihe'e notes for the record that **PRESENT** are:

MEMBERS			AT CALL TO ORDER (1:04 p.m.)	TIME ARRIVED
CHAIR	JOHN	WAIHE'E, IV	PRESENT	
TRUSTEE	HAUNANI	APOLIONA	PRESENT	
TRUSTEE	CARMEN "HULU"	LINDSEY	PRESENT	
TRUSTEE	ROBERT	LINDSEY	PRESENT	
TRUSTEE	COLETTE	MACHADO	PRESENT	

At the Call to Order, **FIVE (5) Trustees are PRESENT**, thereby constituting a quorum.

EXCUSED from the BAE meeting are:

MEMBERS			COMMENT
TRUSTEE	ROWENA	AKANA	MEMO - REQUESTING TO BE EXCUSED
TRUSTEE	PETER	APO	MEMO - REQUESTING TO BE EXCUSED
TRUSTEE	DONALD	CATALUNA	MEMO - REQUESTING TO BE EXCUSED
TRUSTEE	OSWALD	STENDER	MEMO - REQUESTING TO BE EXCUSED

II. APPROVAL OF MINUTES

A. April 4, 2012

Trustee Machado moves to approve the **JOINT ARM/BAE meeting minutes of April 4, 2012**

Trustee Hulu Lindsey seconds the motion.

Chair Waihe`e asks if there is any discussion. There is none.

Chair Waihe`e asks if anyone votes NO or ABSTAINS. There are no replies.

						1:05 p.m.
TRUSTEE	1	2	AE (YES)	A`OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
VICE ROWENA AKANA						EXCUSED
PETER APO						EXCUSED
HAUNANI APOLIONA			X			
DONALD CATALUNA						EXCUSED
CARMEN HULU LINDSEY		2	X			
ROBERT LINDSEY			X			
COLETTE MACHADO	1		X			
OSWALD STENDER						EXCUSED
CHAIR JOHN WAIHE`E			X			
TOTAL VOTE COUNT			5	0	0	4

MOTION: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe`e notes for the record that the **MOTION CARRIES**.

III. COMMUNITY CONCERNS / BENEFICIARY CONCERNS

None.

IV. NEW BUSINESS*

A. ARM/BAE 12-02: FY 2012 Housing Community Partners Program Grant Recommendations

Trustee Apoliona moves

To approve and authorize the disbursement of \$250,000 from the FY 2012 Core Operating Budget (Object Code 56530) and \$250,000 from the FY 2013 Core Operating Budget (Object Code 56530) to fund the two (2) Housing Community Partners Program (CPP) Grants recommended by Administration.

Trustee Robert Lindsey seconds the motion.

Chair Waihe`e turns it over to Ka Pouhana / CEO Kamana`opono Crabbe, Ph.D.

CEO Crabbe introduces Transitional Assistance Program Manager Keith Yabusaki, Ph.D. and Resource Management Grants Specialist Edwina Minglana.

Keith Yabusaki summarizes for the joint committee that there is funding on the table for \$250,000 per year for total funding of \$500,000 per grant over a two (2) year period. There were nine (9) proposals received by the deadline of March 19, 2012; all nine proposals were reviewed and scored by three OHA staff members of the Housing Advocacy Initiative team. In making the recommendations, the reviewers looked at: the degree of alignment with the OHA strategic result, the ability to achieve measurable results and effect systemic change, sustainability of the program activities to make long term impact on the beneficiaries and cost benefit of beneficiaries to be served through OHA's Housing CPP Funding. The top scorers were Nānākuli Housing Corporation and Helping Hands Hawai`i.

Edwina Minglana provides background of the two (2) grant recipients. Nānākuli Housing Corporation is being recommended for funding for their Oahu project. Their purpose is to expand their road to homeownership program by providing homeownership and financial literacy training, credit counseling, case management services, savings and Individual Development Accounts, down payment assistance, and foreclosure counseling to assist families in attaining homeownership or decreasing the percentage of the household income they pay on rent. Helping Hands Hawai`i will be expanding and supporting their current Emergency Assistance Program (EAP) to provide one-time financial assistance payments such as first month's rent, past due rent, past due utilities, utility deposits, financial literacy, referral services and case management to local households to assist them in maintaining or obtaining stable rental housing and prepare families for potential homeownership.

Trustee Apoliona seeks clarification on OHA's grant funding a 'personnel position' for Helping Hands Hawai`i.

Keith Yabusaki confirms that is correct.

Trustee Machado asks if the money would service non-Hawaiians.

Keith Yabusaki responds that in the solicitation one of the eligibility requirements was that the client has to be of Hawaiian ancestry.

CEO Crabbe suggests that the representatives from each organization come to the table to answer specific questions from the Trustees.

Scott Morishige- Helping Hands Hawaii shares that in their proposal they took a percentage of the total clientele serviced that are identified as Native Hawaiian and that's what was used for the goal numbers for the household they will serve, so all of the households would be of Native Hawaiian ancestry. To clarify, the intent of Helping Hands Hawai'i's proposal is not necessarily to assist people in becoming homeowners specifically. There were two (2) prongs of the proposal that went out and focused specifically on the goal of OHA to reduce the percentage of Native Hawaiian renters who pay no more than 30% of their household income towards rent, and that's the Helping Hands Hawaii's goal.

CEO Crabbe asks what the projected target population that Helping Hands Hawai'i will be serving and will go through the program.

Scott Morishige responds that the target population will be Native Hawaiians that are either currently homeless or renting and pay more than the 30% of their household income towards rent. Over the first 12 months we propose to serve 320 households or approximately 960 individuals, based on our current data the average is 3 persons per household.

Trustee Machado asks if Helping Hands Hawai'i concentrates on transitional housing, especially working with homeless families.

Scott Morishige responds that they get a wide range of inquiries. Currently Helping Hands Hawai'i administers through the emergency assistance program financial assistance and informational referral for a wide range of population; everyone from homeless individuals living on the street, individuals in shelters, and households who are at risk. It's projected that a large percentage of those contacting Helping Hands Hawai'i for this program will be households that are at risk; people who are currently renting don't quite make enough currently, so the goal of our services would be to stabilize them in their home, help them review their financial resources coming and allocate more so that they're able to afford their rent and also to help them through case management to increase their income coming into the household whether it's connecting them with employment or helping them to access other benefits.

Trustee Apoliona inquires whether this expanded service serves as the reason for the additional personnel funding.

Scott Morishige responds that funding is to cover a percentage of the staff's time and Helping Hands Hawai'i will also be providing expanded services. There currently exists financial services, but it will be targeted to households identified as Hawaiian.

CEO Crabbe asks where the services will be provided geographically.

Scott Morishige replies that the services are provided all over Oahu, but the largest percentage is on the Leeward Coast along the Wai'anae coast and in Wahiawa.

CEO Crabbe asks if there are any affiliates on the neighbor islands.

Scott Morishige answers that there is currently a fund available to other agencies on the neighbor islands. Helping Hands Hawai'i has two types of services; on Oahu we are able to service people directly. Additionally we have the emergency fund where other agencies can make referrals to us and that is available to Maui County and Hawai'i County, however, currently we do not have any service provided on Kaua'i.

Trustee Hulu Lindsey asks who administers the funds on the island of Maui.

Scott Morishige responds on Maui they work with Catholic Charities, MEO, PACT, and the office for Social Ministry which is the Catholic Parishes.

Paige Barber- Nānākuli Housing Corporation informs the committee that 25% of their matching funds will benefit Native Hawaiians, in the households we find that there might be a hānai child not of Hawaiian ancestry and so the other funding is used to help the entire household.

Chair Waihe'e asks the committee if there is any further discussion. There is none.

							1:25 p.m.
TRUSTEE		1	2	`AE (YES)	A`OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
VICE ROWENA	AKANA						EXCUSED
PETER	APO						EXCUSED
HAUNANI	APOLIONA	1		X			
DONALD	CATALUNA						EXCUSED
CARMEN HULU	LINDSEY			X			
ROBERT	LINDSEY		2	X			
COLETTE	MACHADO			X			
OSWALD	STENDER						EXCUSED
CHAIR JOHN	WAIHE`E			X			
TOTAL VOTE COUNT				5	0	0	4

MOTION: [X] UNANIMOUS [] PASSED [] DEFERRED [] FAILED

Chair Waihe'e notes for the record that the **MOTION CARRIES.**

V. ANNOUNCEMENTS

None.

VI. ADJOURNMENT

Trustee Machado moves to adjourn the Joint ARM/BAE meeting.

Trustee Apoliona seconds the motion.

Chair Waihe`e asks if any members vote NO or ABSTAIN. There are no dissenting votes.

							1:26 p.m.
TRUSTEE		1	2	AE (YES)	A`OLE (NO)	KANALUA (ABSTAIN)	EXCUSED
VICE ROWENA	AKANA						EXCUSED
PETER	APO						EXCUSED
HAUNANI	APOLIONA		2	X			
DONALD	CATALUNA						EXCUSED
CARMEN HULU	LINDSEY			X			
ROBERT	LINDSEY			X			
COLETTE	MACHADO	1		X			
OSWALD	STENDER						EXCUSED
CHAIR JOHN	WAIHE`E			X			
TOTAL VOTE COUNT				5	0	0	4

MOTION: ☒ UNANIMOUS ☐ PASSED ☐ DEFERRED ☐ FAILED

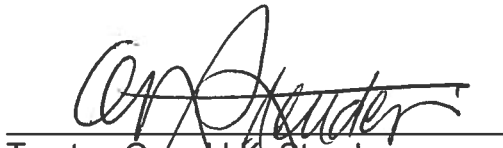
Chair Waihe`e adjourns the Joint ARM/BAE meeting at 1:26 p.m.

Respectfully submitted,

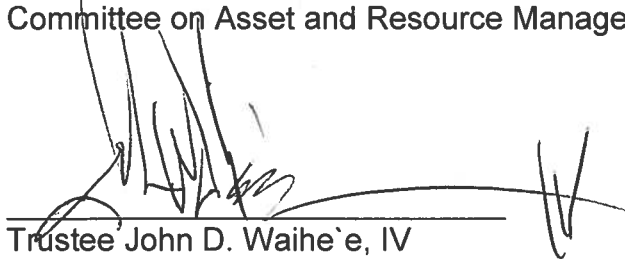


Melissa Wennihan
Trustee Secretary
Committee on Beneficiary Advocacy and Empowerment

As approved by the Joint meeting of the Committee on Asset and Resource Management and the Committee on Beneficiary Advocacy and Empowerment on June 6, 2012.



Trustee Oswald K. Stender
Chair
Committee on Asset and Resource Management (ARM)



Trustee John D. Waihe'e, IV
Chair
Committee on Beneficiary Advocacy and Empowerment (BAE)

ATTACHMENTS:

- Notice of Excused Absence (4)
- Community Sign-In Sheet dated May 2, 2012